



Cornell University

Cornell University
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International Students and Scholars Office Transfer-In to Cornell University J-1 Scholars

INSTRUCTIONS: This form should be completed by J-1 scholars who wish to transfer their Exchange Visitor Program sponsorship to Cornell University. Please complete Section A of this form. Section B should be completed by the International Scholar Advisor at your current academic institution's international office. After all sections are complete, please email the form to ISSO@cornell.edu

We cannot issue a form DS-2019 from Cornell until this form is completed and returned and your SEVIS record **release date** is reached. You must report to Cornell's International Students and Scholars Office within 10 days of the start date on your form DS-2019 to have your transfer processed and obtain the new DS-2019.

SECTION A: To be completed by the transferring J-1 scholar

Name: _____
Family Name First Name Middle Name

Date of Birth: _____ E-mail Address: _____
Month / Day / Year

Cornell department to which you have been appointed: _____

Cornell department contact name: _____ Phone: _____

Scholar's signature: _____ Date: _____

PLEASE NOTE: Travel outside the United States using Cornell's visa document will not be possible until the **SEVIS release date** as noted below in Part 2, as we will be unable to access your SEVIS record until that date.

SECTION B: To be completed by the International Scholar Advisor (RO /ARO) at current institution

Name of institution: _____ E.V. Program Number _____

Exchange Visitor's SEVIS ID #: _____

Start and end dates of E.V. current appointment at your institution: _____

SEVIS transfer release date: _____ Please note Cornell's Exchange Visitor Program #: **P-1-00043**

Name of RO or ARO: _____ Title: _____

Telephone: _____ Email: _____

Signature: _____ Date: _____